



Virginia Propane Gas Association

2021 SAFE APPLIANCE INSTALLATION REBATE PROGRAM GUIDELINES

Rebates are given on a first come, first served basis. Up to 30 pre-approval numbers can be secured at a time which will be released if unused after 60 days

I. Purpose

The Virginia Propane Research and Education Foundation's (VAPREF) rebate programs promote safe, professional installation of propane appliances to increase use of propane as a year-round energy source that can reduce greenhouse gas emissions.

VAPREF's safe appliance installation rebate program will offer rebates based upon installation of propane-fueled appliances:

- \$300 for propane clothes dryer or propane cooktop range
- \$300 for vented propane heater and wall furnace
- \$300 for propane water heater, gas pack (must be at least 40,000btu and 90+% efficient. For hybrid heating systems – dual fuel system must include propane)

For installations in existing homes, the new propane appliances must replace an existing electric or natural gas appliances. Both tank style and tankless water heaters are eligible.

II. Availability of Funds

This program is funded through assessments paid by propane marketers. Prior to the start of each fiscal year, VAPREF will determine a budget for the program. The program funds are awarded on a first-come basis. Remaining funds in the safe appliance installation rebate program will be reported on a bimonthly basis in our Newsletter - *Degree Days*. Participating dealers should contact VVAPREF to determine the adequacy of funding prior to implementing widespread outreach campaigns to ensure that your customer's rebate will be funded.

Inspections and installation of these units must be after January 1, 2021 and before December 31, 2021.

III. Eligibility

Marketers: Only Virginia propane marketers are eligible to participate. The program is available to VAPGA members and non-members alike. The program is designed for propane marketers and is not available to the general public except through participating marketers. The marketer is responsible for documenting that an eligible installation has been performed, that all appliances have been correctly identified, and that a safety inspection has been completed. Marketers are responsible for submitting the completed rebate application to VAPREF for consideration, although the rebate check will be issued and mailed directly to the consumer, or builder in the case of spec homes.

Consumers: Consumers may only receive a rebate through a participating marketer and must agree to the regulations and conditions on the application form, including allowing an inspection of the installation and agreeing not to modify or move the installation for at least one year following the installation.

IV. Eligible Installations

- \$300 for propane clothes dryer or propane cooktop range
- \$300 for vented propane heater and wall furnace
- \$300 for propane water heater, gas pack (must be at least 40,000btu and 90+% efficient. For hybrid heating systems – dual fuel system must include propane)

The program authorizes a \$300 rebate for water heaters and vented/direct vented whole house heating systems (must be at least 40,000 BTU and at least 90+% efficient; gas logs are excluded) used in new or existing construction. Installations in travel trailers, mobile or manufactured homes not in permanent residential or commercial use are ineligible.



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The installation must take place on real property located within the Commonwealth of Virginia and be clearly identified by physical address on the rebate form.

Eligible water heaters must be propane-fueled, either a storage-type rated at not less than 30 gallons water capacity or a continuous (tankless) type rated at not less than 40,000 Btu/hour input.

No more than one rebate shall be paid for each eligible installation, although homes installing both a propane water heater and eligible home heating appliance can receive funds for each appliance.

V. Compliance

VAPREF will approve each application individually. Applications and supporting paperwork must be sent to the VAPGA office. Missing data or factual errors may delay or disqualify an application.

Criteria for rejecting applications:

1. Postmarked more than 30 days after inspection: To be eligible, you will have to re-inspect the installation.
2. Incomplete application: The marketer will be contacted to supply any missing information, such as missing signatures. Failure to submit missing items within 30 days of notification will disqualify application.
3. False or misleading information: VAPREF reserves the right to suspend a marketer's participation in the program if it adjudges the applicant submitted false information or otherwise violated program rules. An applicant may submit an appeal in writing within 30 days of notification. Actions taken by VAPREF with respect to such appeals will be final.

Application: Rebates must be submitted on approved forms and applications will be considered on a first-come basis according to receipt dates of complete and correct applications. Applications and supporting documents must be sent to the VAPREF office.

A safety inspection, conducted by or on behalf of the participating dealer, must be conducted prior to submission of any rebate application. Written documentation of the safety inspection is required. This inspection must be conducted on-site and include:

1. A leak check.
2. A pressure test as required by applicable laws.
3. A flow and lockup test on the regulator.

The "Gas Check" form developed by the Propane Education and Research Council (PERC) is preferred for use in documenting this safety inspection.

Payment: VAPREF may approve rebates subject to availability of funds. Applicants have no legal right or entitlement to receive rebates under this program, and receipt of a complete and correct application does not bind VAPREF to approve payment of a rebate to any applicant.

VAPREF may authorize payment to a propane dealer only by assignment from a consumer, noted in writing and submitted with the rebate application. A propane dealer or applicant who submits false information pertinent to the assignment of a rebate is subject to criminal and civil penalties.

Questions? Contact Tami Guthrie by phone: (804) 249-2232 or by email: Tami@eameetings.com

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VIRGINIA PROPANE GAS ASSOCIATION 2021 PROPANE SAFE APPLIANCE INSTALLATION REBATE APPLICATION

REBATE RECIPIENT CONTACT (MAILING) INFORMATION

NAME: _____ Pre-Approval #: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____ EMAIL: _____

REBATE RECIPIENT IS THE: Builder Homeowner Installer

INSTALLATION ADDRESS (if different from above)

STREET: _____

CITY, STATE, ZIP: _____

I hereby agree not to modify the equipment for a period of one year from the date of installation in a way that would materially impair the equipment's performance with respect to energy conservation, efficiency or air quality. I consent to on-site examination of the above installation by an employee, inspector or agent for VAPREF for the purpose of verifying compliance of the installation with program and safety rules. I have received a copy of the program rules and understand that this rebate available only through authorized propane dealers in Virginia and that the program may end at any time.

The propane marketer seeking a rebate must submit a full and complete Application form. Submission of the Application form constitutes a representation on the part of the participating propane marketer that the work shown on the form has actually been completed. A safety inspection must be performed by the participating propane marketer after the installation of each new qualifying appliance and the result of that inspection must be documented on the Application form. The safety inspection for qualifying appliance installations must, at a minimum, include the following: 1) a leak test; 2) a pressure test if required by applicable laws, rules and regulations; and 3) a flow and lock up test on the regulator[s]. The propane marketer agrees to comply with all laws, rules and regulations governing the installation of the qualifying appliance and with the manufacturer's installation instructions. The [Applicant] assumes no responsibility whatsoever for the installation, inspection or testing of the qualifying appliance or any associated gas system and, by issuing a rebate, makes no representation, warranty or guarantee regarding the qualifying appliance or the associated gas system. The Virginia Propane Education & Research Foundation disclaims any liability for any personal injury, property damage, business losses or other damages of any nature whatsoever, whether special, indirect, consequential or compensatory, directly or indirectly arising from the installation of the qualifying appliance.

SIGNATURE OF APPLICANT: _____ DATE: _____

PROPANE SUPPLIER INFORMATION

NAME: _____ COMPANY: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____ EMAIL: _____

I understand and agree to all the rules and conditions of this rebate program. I affirm that the installation at this location is eligible for a rebate and meets all VAPREF requirements. I declare that I am authorized to sign this application and affirm that this installation has passed the safety inspection defined in the rebate program and as certified by the attached inspection record.

SIGNATURE OF COMPANY REPRESENTATIVE: _____ DATE: _____

APPLIANCE INFORMATION – PLEASE CHECK ALL APPLICABLE BOXES

<input type="checkbox"/> NEW CONSTRUCTION or <input type="checkbox"/> REPLACEMENT	
<input type="checkbox"/> PROPANE WATER HEATER	<input type="checkbox"/> PROPANE HEATING UNIT <input type="checkbox"/> PROPANE DRYER <input type="checkbox"/> PROPANE RANGE
BRAND: _____	SERIAL #: _____
OLD BRAND: _____	SERIAL #: _____
IF REPLACEMENT, FUEL TYPE OF REPLACED APPLIANCE: <input type="checkbox"/> ELECTRIC <input type="checkbox"/> FUEL OIL <input type="checkbox"/> PROPANE <input type="checkbox"/> WOOD <input type="checkbox"/> NATURAL GAS	
IF REPLACEMENT, PURCHASER'S REASON FOR NEW APPLIANCE: <input type="checkbox"/> REMODEL <input type="checkbox"/> UPGRADE <input type="checkbox"/> REPLACE MALFUNCTIONING UNIT	

INSTALLATION DATE: _____ INSPECTION DATE: _____

CHECKLIST:
<input type="checkbox"/> APPLICATION FILLED OUT COMPLETELY, INCLUDING ALL SIGNATURES
<input type="checkbox"/> SERIAL # & INSTALLATION DATE
<input type="checkbox"/> SIGNED AND DATED GAS SAFETY INSPECTION OR GAS CHECK FORM – MUST INCLUDE LEAK CHECK AND REGULATOR TESTS

TERMS OF USE: Customers may not submit this form directly. Only propane marketers approved by the Virginia Propane Research and Education Foundation (VAPREF) may apply. Application must be postmarked within 30 days of the safety inspection date to be eligible. Mail or email the completed application and signed inspection record to VAPREF. The inspection report needs to be signed and dated by the technician completing inspection. Provide one copy to the customer and retain one copy for your records. To apply for this rebate, promptly send all documents to: VAPREF, 2924 Emerywood Parkway, Suite 202, Richmond, VA 23294. Documents can also be emailed to tami@eameetings.com or faxed to 1 (804) 747-5022.